

Monitoring tool for licences application on goods targeted by export restrictions

User guide (updated 16/10/2025)

Context

As part of its ongoing efforts to facilitate the issuance by China's Ministry of Commerce (MOFCOM) of licences for rare earths and permanent magnets¹ exports from China, the Commission's Directorate-General for Trade and Economic Security (DG TRADE) has developed an IT platform² to be used by economic operators to register their licence requests and customs clearance, including any issues encountered during the process. This platform is the successor of the EU Survey tool <https://ec.europa.eu/eusurvey/runner/RLS> which has been desactivated on 10 October 2025.

All information provided on the EU Survey tool by users in between June 2025 and 10 October 2025 has been migrated onto the new platform. If you have already submitted your request via EU Survey, please make sure that all data is correctly displayed on the new platform.

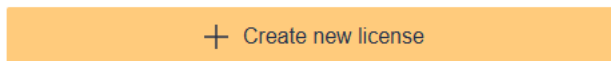
DG TRADE facilitates the transmission of requests for approval of urgent licences to Chinese authorities but cannot guarantee their approval. The platform is open to all companies throughout the European Union which use such rare earths and permanent magnets in their value chains.

How to sign in

Please sign in with your EU Login account. EU Login is the service allowing users to access most of the digital systems developed or used by the European institutions. If you do not have an EU Login account yet, please refer to our Getting started³ guide.

How to create my licence request

- You can create a new licence request at the right-hand bottom of the "Licenses list" tab.



- The Licences list tab contains drop-down menus for 'Sector', 'Status', and 'Customs status': please select the appropriate option.
- **Please note that the system doesn't allow duplicates, i.e the same licence number entered by different users.**
- **Please only enter licences that have reached the MOFCOM central level, not provincial entities.**

How to edit the status of a licence request

- You can search and edit a submitted license request on the dashboard under "Licenses list".

¹ As per MOFCOM's statement on 4 April 2025 and on 9 October 2025, the following rare earths are covered: samarium, gadolinium, terbium, dysprosium, lutetium, scandium, yttrium, holmium, erbium, thulium, ytterbium and europium.

² Monitoring system for licenses application on goods targeted by export restrictions

³ https://webgate.ec.europa.eu/cas/manuals/EU_Login_Tutorial.pdf

- **Please regularly check the website for updates** –The website displays when and how many times your license has been transmitted by the Commission to Chinese authorities.

Last sending to MOFCOM	Number of sendings to MOFCOM	Action
28/07/2025	1	 edit

- **Once you receive confirmation from MOFCOM that your license has been granted, go to**

‘Edit’ 

Edit a license

License information

License application number: *

Unique identifier for each license application

XXXX

✖ License number must be digits only and cannot start with 0

Status of License application: *

Status of the license as communicated by MOFCOM. Please update the status when notified by MOFCOM.

☒ Granted

☐ Processing

☐ Refused

☐ Rejected by the Commission

Industry confirmation:

To be flagged when you receive the confirmation of reception of the license from MOFCOM

☐ Confirmed

- **Selected accordingly “Granted, Processing or Refused” and click on “Submit”**

N.B: The “Industry confirmation” feature is not yet activated and will be done at later stage.

It is very important that you update the status of your license as soon as possible, including customs clearance: it ensures that the Commission has a clear and complete overview on the pending licenses and the approval rate of licenses.

FAQ

What are the new features? How does it change from the previous EU survey tool ?

- Users can search and edit an already submitted license request on the dashboard under “Licences list”.
- It offers access to the history and progress of processing the user licences; the platform indicates when and how many times the licence was transmitted to Chinese authorities by the Commission.
- The platform includes a collection of data related to companies’ country of origin and their status (SME).
- The platform allows the collection of information related to customs
- It includes an integrated communication feature for more detailed reporting from the user on the status of its license approval.

I have uploaded my licence on the new platform, what should I do? Do I receive a confirmation?

- If the licence appears in the dashboard, it means your licence has been well-received by the Commission. The Commission doesn’t provide further confirmation.
- The Commission will review the licences on a regular basis and send the pertinent information to the competent Chinese authorities (the licence number and date of submission only).
- The Commission will circulate licences every two weeks to Chinese authorities.
- Please check the website regularly (at least once a week) for updates.

How do you verify the status of licences?

- The Commission primarily relies on user companies to confirm the status of their licence
- In case the Commission receives information from Chinese authorities, the Commission will reach out to users to confirm the information. Please note the transmission of information to the Commission by Chinese authorities is not systematic and be delayed.
- By default, all licences are considered as pending as long as the Commission receives the confirmation from companies.
- **It is very important that users keep the status of their license up-to-date, : it ensures that the Commission has a clear and complete overview on the pending licenses and the approval rate of licenses.**

I have provided license application via EU survey what should I do ?

If you have already submitted you request via EU Survey, please make sure that all information is correctly displayed on the platform. Modify accordingly the status of your licence at your earliest convenience.

I have provided licence application via EU survey but I cannot retrieve it

The system accepts only one email address attached to one user / one company. The licence number might have been uploaded by another user. Please check with your suppliers or within your company.

Contact

For any technical related issues, please reach out to the TRADE-SERVICE-DESK@ec.europa.eu

Whether you're experiencing technical difficulties, need support with your systems, or have questions about IT tools and services, the Trade Service Desk is your dedicated point of contact to ensure smooth and efficient resolution.

For general inquiries and specific business related matters, please contact TRADE-EXPORT-CONTROL-REE@ec.europa.eu.

Please refrain from contacting the Commission to enquire about the status of your licence. If no changes are being displayed on the website, this means that the Commission doesn't have further information.

Confidentiality

All data uploaded on the platform are strictly confidential and for the sole use of the Commission.